8-Week Leadership Development Essentials
TekRidge Center, Jessup, PA

Don't miss out on this worthwhile opportunity to further develop your future leaders!

Leadership Development Essentials is a series of eight highly interactive sessions that utilizes a variety of instructional techniques, including group discussions, role playing, self-assessments, homework and practical applications. Participants are encouraged to bring real-life professional issues to each session to facilitate on-the-job application of the skills learned. This eight-week program will be held at the TekRidge Center in Jessup on **Tuesdays from April 9 to June 18**; all sessions are from **8:00 a.m. to noon**. Please note, the class will **NOT** meet on April 30, May 28 and June 4. This course is eligible for **WEDnetPA funding**. **Cancellation policy:** Any cancellation made a week before the event will be refunded net any Eventbrite fees. A cancellation made within seven days of the event will receive a 50% refund.

Week 1 - 04/09/24
Leadership Skills for Team Leaders, Supervisors & Managers

Week 2 - 04/16/24
Effective Communication Skills

Week 3 - 04/23/24
Conflict Resolution

Week 4 - 05/07/24
Motivation

Week 5 - 05/14/24
High-Performance Teams: Developing a Culture for Growth Based on Teamwork, Trust and Transparency

Week 6 - 05/21/24
Change Management

Week 7 - 06/11/24
Diversity, Equity, and Inclusion: Creating a Respectful Workplace

Week 8 - 06/18/24
Performance Coaching, Discipline and Interviewing

Investment Summary
Manufacturers: $1,195.00 per person
Non-Manufacturers: $1,395.00 per person

Over 2,500 team/group leaders, supervisors, managers and executives have attended NEPIRC's Leadership Training. Here's what a few of them had to say:

"I thought it was a great course with a relatable instructor and content that was relevant to our line of work."

– Wilkes-Barre, 2023

"Everyone, management or not, can learn from this course. The instructor creates a comfortable environment for all to participate and share."

– Jessup, 2023

"The instructor's interaction and engagement with each person was extensive and provided insight into my experience."

– Carbondale, 2023

"This course was incredibly beneficial and helped me gain pertinent knowledge in expanding my leadership skills. I learned a lot about myself personally and as a leader."

– Wilkes-Barre, 2022

"Overall, I enjoyed the course and felt it had valuable knowledge especially as someone new to management."

– Bloomsburg, 2022

See reverse for session descriptions and registration information.

Please note, successful completion requires fulfilling the attendance requirement by attending a minimum of six of the eight total course sessions. This stipulation ensures that participants engage comprehensively with the material and discussions, maximizing their learning opportunities throughout the certification program. If a participant does not meet the attendance requirements, they are eligible to attend a class at a later date.

Session Descriptions

Week 1 - Leadership Skills for Team Leaders, Supervisors and Managers
Successful leaders are those who can adapt to the unique demands of the situation. This module covers behaviors help team leaders, managers and supervisors focus their efforts on higher value-added activities. Additionally, with increased awareness of personal style and a practical mental framework to build upon, aspiring leaders can assess and adjust their actions, interpret the behavior of others and improve their ability to win hearts and minds in any situation calling for effective leadership.

Week 2 - Effective Communication Skills
Participants will learn about various communication styles and techniques that create different communication perceptions. They will learn which types of approaches are necessary to communicate effectively in different situations.

Week 3 - Conflict Resolution
Participants will learn their personal approaches to stressful situations through assessment and understand how to address various levels of anger and stress. This workshop guides employees through the conflict resolution process and teaches them the skills to resolve conflicts on their own.

Week 4 - Motivation
Participants learn how to evaluate and implement motivational theory and various techniques that can be used to foster a high-performance environment. Participants discuss situations that will help them apply the material on the job.

Week 5 - High-Performance Teams: Developing a Culture for Growth Based on Teamwork, Trust and Transparency
This session teaches participants the importance of healthy employee relationships, motivational strategies to improve morale, that employees are the company's number one asset and will strive to instill a true sense of ownership. Attendees participate in trust building activities to develop mutual respect, openness, understanding and empathy, as well as developing communication and teamwork skills.

Week 6 - Change Management
This session helps individuals identify and develop the skills that make them more effective at leading change, whether the change is one they have chosen to initiate or one they have been asked to implement. Additionally, attendees gain an understanding of change reactions and how to deal with them.

Week 7 - Diversity, Equity, and Inclusion: Creating a Respectful Workplace
This session defines and identifies sexual harassment and offensive behaviors that could be considered harassment. Real-life scenarios are discussed, along with the ramifications of not complying with employment laws. The diversity program explores four main characteristics, stereotypes, similarities, unity and benefits, by listening to the stories and thoughts of individuals who live and work in diverse environments.

Week 8 - Performance Coaching, Discipline and Interviewing
This session focuses on setting performance expectations, observing and measuring performance, coaching, and developing, recognizing and rewarding performance. Coaching helps people explore their motivation and overcome barriers that hold them back. Coaching is a useful way of developing people's skills and abilities and of boosting performance. Interviewing deals with protecting the company from legal trouble and embarrassment by avoiding the wrong questions while still getting to the root of the concern behind the question.

[Click here](#) to register or scan the QR code!