



# CARBONDALE AREA JR. -SR. HIGH SCHOOL

101 Brooklyn St./Business Rt. 6

Carbondale, PA 18407

(570) 282-4500 FAX (570) 282-3394

<http://www.carbondalearea.org>

**Joseph Farrell Principal**

**Lawrence A. Gabriel III Assistant Principal**

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As students begin thinking about secondary school and beyond, they start to realize there are many opportunities and options available to them. We believe that it is essential for students at an early age to learn about different types of career path opportunities so they may begin thinking about how they will plan for a successful future. Also, it is important students start deepening their understanding of themselves, their knowledge and skills, and what steps they need to take to become successful. We would love to have your assistance in helping our students have a rewarding Career Day. You are cordially invited to come and share your experiences with our students as a Career Day presenter.

On Tuesday, October 17<sup>th</sup>, Carbondale Area Junior Senior High School will be hosting our second Career Day for grades 7-12. This will be an exciting day as our students will have the opportunity to listen and interact with several presenters from various occupations. To enhance their experience, these students will be involved in lessons and activities in the weeks leading up to our Career Day.

## WE COULD USE YOUR HELP!

We are looking for presenters who represent the various “pathways” available for students to follow after secondary school (ex. Those who have chosen to go to college, apprenticeships, directly out to the world of work or to university or certificate programs.) We would like the students to learn about the personal experiences that have led you to your career as well as the various requirements, aspects, and opportunities associated with that career.

## Format:

Students will be placed in groups of approximately 24 students each and rotate through 7 various presentations which will be about 30 minutes long. There, you will be responsible for a minimum 30-minute presentation and question period.

If you or someone you know would be interested in participating in our Career Day, please fill out the attached form and return it to Carbondale Area Junior Senior High School by August 18<sup>th</sup>, 2023. You can mail it or email it back, the address is 101 Brooklyn St Carbondale, PA 18407, or email [licia.olivetti@carbndalearea.org](mailto:licia.olivetti@carbndalearea.org). If you have any questions, please call Licia Olivetti at 1-844-330-2273 ext. 1150.

On behalf of our staff and students, thank you for considering being part of our special day.

Sincerely,

The Career Day Planning Committee



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First and Last Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Job Title: \_\_\_\_\_

Occupation: \_\_\_\_\_

Field: \_\_\_\_\_

Briefly describe your role: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What equipment if any would you need for your presentation (e.g., projector, laptop, television, laptop or internet)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Presentation Time: Please check off which time best suits your availability.

- 8:30-11:55 am
- 12:30- 2:30 pm
- I can present all day

If you are unable to participate but know someone else who may be interested, please let us know or pass this form to them.

Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Email: \_\_\_\_\_

**Please return this form to the office by August 18<sup>th</sup>. You can mail it or email it back, the address is Career Team C/O Licia Olivetti 101 Brooklyn St Carbondale, PA 18407 or email [licia.olivetti@carbondalearea.org](mailto:licia.olivetti@carbondalearea.org).**